



TOWN OF HUACHUCA CITY

The Sunset City

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HUACHUCA CITY PARKS AND RECREATION MINUTES REGULAR MEETING AT 6:00^{PM} MONDAY, SEPTEMBER 12, 2016

Commissioner: Christy Hirshberg

Chair: Andie McDowell

Vice Chair: Diane Hildebrandt

Commission Members: Barbara Redpath
Nicole Moore

Absent: Julie Mendoza

- A. **Chairperson McDowell called the meeting to order and Pledge of Allegiance.**
(6:00 PM)
- B. **Roll Call**
- C. **Discussion and/or Action [CHAIR]: Acceptance of Craig Smith's resignation.**
Motion made by *Mrs. McDowell* to accept the resignation of Craig Smith, **seconded**
by *Ms. Hildebrandt*
4-0 Motion Carried
- D. **Swearing in New Board Members [Town Clerk]**
**Town Clerk Tammy Mitchell swore Barbara Redpath and Nicole Moore in on
the Parks and Recreation Commission.**
- E. **Discussion and/or Action [CHAIR]: Approval of Minutes**
Motion made by *Mrs. McDowell* to approve the Minutes of the Regular Meeting of
August 8, 2016, **seconded** by *Ms. Hildebrandt*
4-0 Motion Carried
- F. **Call to the Public [3 minute limit] Agenda Items Only. (See below)**
1. Pat Woodruff: Commented on the Craft Fair
- G. **Director of Library and Leisure Services Report**
Kelly Norris
- H. **Unfinished Business**

1. **Discussion and/or Action [CHAIR]: Town-wide Yard Sale**
Commission discussed the Town-wide Yard Sale
2. **Discussion and/or Action [CHAIR]: Trunk or Treat**
Commission discussed the Trunk or Treat activity. Chair noted to discuss this event more at the next regular meeting.
3. **Discussion and/or Action [CHAIR]: Town-wide Craft Sale**
Motion made by *Mrs. McDowell* to combine the craft fair and Business expo on the same date of November 12, 2016, **seconded** by *Ms. Redpath*
3-1 Motion Carried
Ms. Hildebrandt voting Nay
4. **Discussion and/or Action [CHAIR]: Tree Lighting and Tour**
Commission discussed Tree Lighting, Polar Express, cookie exchange and Parade. Chair noted to discuss this on the next Agenda

I. **New Business.**

1. **Discussion and/or Action [CHAIR]: Business Expo in October or January**
This item was covered under previous agenda item.
2. **Discussion and/or Action [CHAIR]: Christmas Cookie Exchange**
This item covered under previous agenda item.
3. **Discussion and/or Action [CHAIR]: Ice Cream Social in February**
Commission discussed the ice cream social. The date set is February 17, 2016.

J. **Call to the Public [3 min. limit] Issues within the auspices of the Huachuca City P & R Committee.**

None

K. **Adjournment (8:45 PM)**

Motion made by *Mrs. McDowell* to adjourn, **seconded** by *Ms. Hildebrandt*

Approved by Andie McDowell on November 14, 2016

Andie McDowell

Attest:

Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on, 2016. I further certify that the meeting was duly called, and a quorum was present.

Tammy J. Mitchell, MMC, Town Clerk/Administrator